



Rotary Club of South Wairarapa

PO Box 45, Greytown 5742

***Application for Community Service Grant from Rotary Club of South Wairarapa  
Martinborough Fair Charitable Trust Inc.***

To:  
The Chairperson  
Community Service Committee  
Rotary Club of South Wairarapa  
P. O. Box 45  
GREYTOWN 5742

*The following information must accompany **all** applications for assistance. Sections 1 to 6 must be completed on this form but may be accompanied by supporting information in another format.*

**Section 1:**

Name of Applicant: .....

Address: .....

.....

Contact Person: .....

Phone number: .....

Fax number: .....

E-mail: .....

Is the organisation registered for GST? Yes/No. If yes, GST number .....

Bank account number: .....

Charities Commission Registration Number: .....

**Section 2**

Main activity of the Organisation:

.....

.....

.....

**Section 3**

REASON FOR THIS APPLICATION OR NATURE OF PROJECT:

What you hope to achieve and who will benefit. Continue on a separate page if necessary

.....

.....

.....

.....

**Section 4:**

TOTAL COST OF PROJECT (including GST)

.....

If the project has more than one stage, detail the costs of each stage.

.....

.....

.....

WHAT OTHER FUNDING IS BEING CONTRIBUTED TO THIS PROJECT?

- 1) By your organisation: .....
- 2) By other organisations - detail names and amounts received or pledged.

.....

.....

TIMING OF THIS PROJECT - When is the funding required? .....

HOW MUCH IS THIS APPLICATION FOR? \$ .....

**SECTION 5:**

OTHER DOCUMENTATION REQUIRED:

1. The names and addresses of the current committee or governing body of your organisation.
2. A copy of the latest set of accounts prepared by your Treasurer and presented to members of the organisation.
3. Who will be responsible for carrying out the project, and is the protocol in place to ensure that the funds are correctly spent and accounted for? Where a project covers more than one year or one grant, progress reports, photographs etc will be required before the second stage grant is made.
4. Any other documentation which you feel may assist the Rotary Club in reaching its decision.

**SECTION 6:**

APPLICANT'S STATEMENT:

In making this application all information provided is true and accurate. The funds received will only be used for the purposes stated in this application. The support of the Rotary Club of South Wairarapa Martinborough Fair Charitable Trust Inc. will be acknowledged. A written report on the progress and/or completion of the project will be provided to the Rotary Club of South Wairarapa.

Signed: .....

Name and Position: .....

Date: .....

**Note:**

- The Rotary Club reserves the right to make public the names of successful applicant s and details of the grants made.
- Grants must be activated within the twelve months from the date of advice, after which they lapse.
- Applications are processed by the Community Service Committee and approved by the Board of Directors.
- If you wish to discuss this application please contact: [communityservice@swrotary.org.nz](mailto:communityservice@swrotary.org.nz).